



From: Cody Nath, President & CEO
To: Clients
Date: 19 March 2020
Re: COVID 19 Update from RTI

I know your inbox is overflowing like mine with everyone's official COVID-19 note. If you don't have time to skim this note and want to speak directly, here is my personal contact information:

cnath@r-t-i.com 859.312.6655

During these unprecedented times, I am sharing a quick update on RTI's commitment to your operations.

Like everyone, we are closely monitoring the dynamic landscape and taking every precaution to safeguard against contraction and spread of COVID-19. Our leadership is meeting virtually to daily communicate and care for our teams and your projects.

We are working remotely, limiting travel to only support active projects and client-directed planning, and checking in with our teams daily on health and safety. Where uncertainties exist with any symptoms, we are self-quarantining and communicating with anyone exposed. We are minimizing air travel and supporting local projects with local resources wherever possible.

Your current requirements are important to us, and we are supporting your site's needs, including health screening, and status reports as requested. Many of our clients are continuing with executions as planned. We are modifying our schedule to meet your needs when any dates change. We **sincerely** appreciate the early and frequent communication we are receiving from everyone.

Please don't hesitate to reach out with any questions or needs. We're here to serve you – not just for the active projects but in any way we can.

One final word - there is a lot of fear generated during a crisis...some based on legitimate challenges, and some just hype and panic. We all seek and find comfort in different things, and my personal anchor is my faith. Here is an excerpt from a note I shared with our team last week:

*My encouragement is to spend time quietly meditating on verses like **Philippians 4:6-7...** "Do not be anxious about anything, but in every situation, by prayer and petition, with thanksgiving, present your requests to God. And the peace of God, which transcends all understanding, will guard your hearts and your minds in Christ Jesus."*

A handwritten signature in black ink that reads "Cody Nath". The signature is written in a cursive, flowing style.

Cody Nath
President & CEO

PS – we will continue to provide updates on <http://r-t-i.com/covid-19/>.